

KIRDFORD PARISH COUNCIL

Minutes of the Finance Committee Meeting held in the Kirdford Village Hall, Kirdford on Monday, 30th November, 2015 commencing at 7.00 p.m.

Present: Cllr. Mrs. A. Gillett (in the Chair)
Cllr. Mr. I. Campbell
Cllr. Mrs. K. Fenney
Cllr. Mrs. J. Robertson

In Attendance: Cllr. Mrs. N. Goddard
Cllr. Miss S. Pinder

4. The Chairman announced that he had just been informed that the Parish Council was the Sole Trustee of the Recreation Ground Charity. A document ‘Councillors’ Guide: to a Council’s role as Charity Trustee’ was circulated to members. This matter would need discussion and a decision being made with regard to the future management of this Trust.
5. **APOLOGIES FOR ABSENCE.** Apologies for absence had been received from Cllr. Mrs. Nutting (personal reasons).
6. **TO RECEIVE DECLARATIONS OF INTEREST.** There were no declarations of interest from Members.
7. **TO CONSIDER COMPARISON OF BUDGET TO 30th OCTOBER, 2015.** This was duly **NOTED.**
8. **TO FORMULATE A THREE-YEAR BUSINESS PLAN :-**
 - Year 1 – Playground Equipment – Play area off School Court
Drainage/environment
Community Right to Bid/Challenge, i.e., Kirdford Stores
Develop a Kirdford and Area Footpath Map and Way-finding Scheme
Strengthen Footpath Network and Bird hides
Develop site to north of village
Council Website
 - Year 2 - Instigate Bus-on-Demand
Weight restriction Map and new roads standards
Provide new landscaped parking in central area of Townfield
 - Year 3 - Provide Workshop spaces for local crafts opposite Kirdford Village Stores
 - Year 4 - Develop land strip along Cornwood
 - Year 8 - Develop site of existing Village Hall and land southeast of Townfield as new Village Social and Recreational Hub.
 - Other - Health and Safety audits of PC owned property
Management of Neighbourhood Plan

Seek to provide new school facilities in/around Kirdford
Kirdford Marketing Strategy
Develop site at junction with Plaistow Road for Workshop/Showroom
Unit

9. **REVIEW/UP-DATE THE LIST OF PROJECTS ADVISED TO CHICHESTER DISTRICT COUNCIL AND ADVISE WHICH PROJECT THE COUNCIL WOULD WISH TO NOMINATE FOR THE S.106 MONEY FROM THE PLAISTOW ROAD DEVELOPMENT.** Members were extremely concerned about the restriction that all the S.106 from the Plaistow Road site should be expended on one project as Kirdford was a small village for a single project of that magnitude. It was **AGREED** to submit the following as it would obviously be necessary to undertake a feasibility study first to ensure the project was possible :-

Improvement/Replacement of Village Hall as referred to on page 41 of the Kirdford Parish Neighbourhood Development Plan and Parking.

10. **TO CONSIDER BUDGET REQUIREMENTS FOR THE FINANCIAL YEAR 1st APRIL, 2016 TO 31st MARCH, 2017 AND RECOMMEND PRECEPT REQUIREMENTS TO FULL COUNCIL.** The following items were **AGREED** :-

£10,000 - Play Equipment Phase 2
£ 500 – Queen’s 90th Birthday Celebrations
£ 500 – Great Common Football Pitch
£ 1,000 – Web development
£ 300 – Church Footpath
£ 800 – Swings, Recreation Ground
£ 1,000 – Increase General Reserve
A realistic figure should be included for Salaries and Pension

The Clerk was delegated to input the remaining figures and do the necessary calculations and to then distribute the draft Budget to members of this Committee for their consideration prior to the next meeting that would be held on Wednesday, 6th January, 2016 at 7.00 p.m., in the Village Hall.

There being no further business the meeting closed at 9.10 p.m.